

**Greater Manchester Mental Health NHS Foundation Trust: Improvement Plan Task and Finish Group  
Work Programme – 2023/2024**

<b>Meeting 1: Tuesday 19 December 2023, 10am in the Council Antechamber</b>				
<b>Deadline for reports: Friday 8 December 2023</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
GMMH Improvement Plan:  - Patient Safety  - Clinical Strategy and Professional Standards	To receive a report that describes the agreed work and activities of the Improvement Plan to address patient safety and Clinical Strategy and Professional Standards  This report will include information on the agreed governance arrangements in relation to this activity, the agreed metrics and reporting of progress and improvements.	Councillor T. Robinson, Executive Member for Healthy Manchester and Adult Social Care	Dep Chief Executive GMMH Chief Nurse GMMH Medical Director GMMH	
Oral Update from the Executive Member for Healthy Manchester and Adult Social Care	The Executive Member for Healthy Manchester and Adult Social Care will provide any relevant oral update to the Task and Finish Group.	Councillor T. Robinson, Executive Member for Healthy Manchester and Adult Social Care	-	
Terms of Reference and Work Programme	To review and agree the Subgroup's terms of reference and work programme and consider any changes or additions that are necessary.	-	Lee Walker	

<b>Meeting 2: Tuesday 23 January 2024, 2pm in the Council Antechamber</b>				
<b>Deadline for reports: Friday 12 January 2024</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
GMMH Improvement Plan:  People and Culture	To receive a report that describes the agreed work and activities of the Improvement Plan that considers 'People and Culture.'  This report will include information on the agreed governance arrangements in relation to this activity, the agreed metrics and reporting of progress and improvements.	Councillor T. Robinson, Executive Member for Healthy Manchester and Adult Social Care	Dep Chief Executive GMMH	
Oral Update from the Executive Member for Healthy Manchester and Adult Social Care	The Executive Member for Healthy Manchester and Adult Social Care will provide any relevant oral update to the Task and Finish Group.	Councillor T. Robinson, Executive Member for Healthy Manchester and Adult Social Care	-	
Terms of Reference and Work Programme	To review and agree the Subgroup's terms of reference and work programme and consider any changes or additions that are necessary.	-	Lee Walker	

<b>Meeting 3: Tuesday 20 February 2024, 10am in the Council Antechamber</b>				
<b>Deadline for reports: Friday 9 February 2024</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
GMMH Improvement Plan: Governance and Leadership	<p>To receive a report that describes the agreed work and activities of the Improvement Plan to consider the actions the Trust will adopt to support Governance and Leadership.</p> <p>This report will include information on the agreed governance arrangements in relation to this activity, the agreed metrics and reporting of progress and improvements.</p>	Councillor T. Robinson, Executive Member for Healthy Manchester and Adult Social Care	Dep Chief Executive GMMH	
Oral Update from the Executive Member for Healthy Manchester and Adult Social Care	The Executive Member for Healthy Manchester and Adult Social Care will provide any relevant oral update to the Task and Finish Group.	Councillor T. Robinson, Executive Member for Healthy Manchester and Adult Social Care	-	
Final Recommendations	The Group will be invited to make recommendations of the Task and Finish Group.	-	Lee Walker	
Terms of Reference and Work Programme	To review and agree the Subgroup's terms of reference and work programme and consider any changes or additions that are necessary.	-	Lee Walker	